

~~SECRET~~

ER 87-0596

Central Intelligence Agency
Washington, D.C. 20505

25X1



Public Affairs

(703) 482-7676

18 February 1987

Note for ExDir

In the past the DDCI has signed letters thanking those who have served on the secretarial/clerical MAG. Since we don't have a Deputy, I thought it appropriate to ask you to sign these letters.

Thank you,



25X1

~~SECRET~~



B-614-12

SECRET
Central Intelligence Agency

ER 87-0596/1

25X1

25X1

Washington, D.C. 20505

20 FEB 1987

[Redacted]
DO/CPN

Dear [Redacted]

Thank you for your participation in the Secretarial/
Clerical Management Advisory Group over the past two years
and for your role in continuing the MAG's successful
Secretary of the-Year Awards.

I hope you will remember your time on the MAG as
having been an opportunity to learn about the Agency as
well as to contribute. The group's comments on
secretarial and clerical issues are helpful to senior
Agency officials and clearly played a role in our
recognition that the secretarial profession should be
enhanced with new opportunities and a new pay scale. The
awards program in particular proves that MAGs can make a
difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to
continue your interest in making the Agency a better place
for all employees.

Sincerely,

[Redacted Signature]
Executive Director

cc: DDO
O/Personnel

SECRET

25X1

ER 87-0596/2

Central Intelligence Agency

25X1

Washington, D.C. 20505

25X1

20 FEB 1987

[Redacted]

DA/OIS

Dear [Redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group over the past two years and particularly for the leadership you provided the group as chairman from June-December 1986. You can be proud of your role in continuing the MAG's successful Secretary of the Year Awards.

I hope you will remember your time on the MAG as having been an opportunity to learn about the Agency as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and clearly played a role in our recognition that the secretarial profession should be enhanced with new opportunities and a new pay scale. The awards program in particular proves that MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

[Redacted]
Executive Director

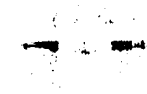
cc: DDA
O/Personnel

25X1

ER 87-0596/3

Central Intelligence Agency

25X1



25X1

Washington, D.C. 20505

20 FEB 1987

[Redacted]
DI/SOVA

Dear [Redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group over the past two years and for your role in continuing the MAG's successful Secretary of the Year Awards.

I hope you will remember your time on the MAG as having been an opportunity to learn about the Agency as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and clearly played a role in our recognition that the secretarial profession should be enhanced with new opportunities and a new pay scale. The awards program in particular proves that MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

A handwritten signature in dark ink, appearing to be a stylized 'U' or 'J' shape.

[Redacted]
Executive Director

cc: DDI
O/Personnel

25X1

ER 87-0596/4

Central Intelligence Agency

25X1

25X1

Washington, D.C. 20505

20 FEB 1987

[redacted]
DS&T/OTS

Dear [redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group over the past two years and for your role in continuing the MAG's successful Secretary of the Year Awards.

I hope you will remember your time on the MAG as having been an opportunity to learn about the Agency as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and clearly played a role in our recognition that the secretarial profession should be enhanced with new opportunities and a new pay scale. The awards program in particular proves that MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

[redacted]
Executive Director

cc: DDS&T
O/Personnel

25X1

ER 87-0596/5

Central Intelligence Agency

25X1

25X1

Washington, D.C. 20505

20 FEB 1987

[redacted]
DI/OSWR/WSSK

Dear [redacted]

Thank you for your participation in the Secretarial/Clerical Management Advisory Group over the past two years and for your role in continuing the MAG's successful Secretary of the Year Awards.

I hope you will remember your time on the MAG as having been an opportunity to learn about the Agency as well as to contribute. The group's comments on secretarial and clerical issues are helpful to senior Agency officials and clearly played a role in our recognition that the secretarial profession should be enhanced with new opportunities and a new pay scale. The awards program in particular proves that MAGs can make a difference in providing fresh ideas to Agency management.

I encourage you to support the new MAG members and to continue your interest in making the Agency a better place for all employees.

Sincerely,

[redacted]
Executive Director

25X1

cc: DDI
O/Personnel